

**IDEA Public Schools  
REQUEST FOR PROPOSALS (RFP)  
For  
TYPE "C" 72 C**

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## PART I - GENERAL INFORMATION

### BACKGROUND

IDEA Public Schools is a growing network of tuition-free K-12 public charter schools serving more than 45,000 students in 79 schools in 2018 and by 2022, more than 100,000 students throughout the Rio Grande Valley, San Antonio, Austin, El Paso, Baton Rouge & New Orleans, LA, and Tampa, FL. IDEA is committed to "College for All Children" and has sent 100% of its graduates to college for six consecutive years.

### FUNDING

IDEA Public Schools is a 501(c)(3) non-profit organization. Funding for IDEA Public Schools operations and programs are provided through fundraising, philanthropic grants, state and federal funding.

### SERVICES SOLICITED

- 1.7 IDEA Public Schools expects that all proposals will remain valid for the term of this proposal.
- 1.8 Award to vendor(s) will be for a period ending on January 31, 2022.
  - 1.8.1 Multiple vendors may be awarded according to region
  - 1.8.2 Multiple vendors may be awarded to meet quantity needs.
  - 1.8.3 Multiple vendors may be awarded to meet pricing needs.
- 1.9 The vendor shall certify that no federal or state suspension or debarment is in place, which would preclude receiving a state or federally funded award.
- 1.10 "Reservations". IDEA Public Schools expressly reserves the right to:
  - 1.10.1 Waive minor deviations from the specifications when it is determined that the total cost to the IDEA Public Schools of the deviating proposal is lower than the lowest conforming proposal which meets all aspects of the specifications, and the overall function of the goods or services, or both, specified in the deviating proposal is equal to or greater than that of the conforming proposal.
  - 1.10.2 Waive any defect, irregularity or informality in any proposal procedure.
  - 1.10.3 Reject any or all proposals.
  - 1.10.4 Amend a proposal prior to proposal opening date to extend or make changes to specification.
  - 1.10.5 Procure any item by other means.
  - 1.10.6 **Increase or decrease the quantity** specified in the proposal, unless the offeror specifies otherwise.

## RFP CALENDAR

An RFP packet will be available at **10:00 a.m. CST on February 5th, 2021**, at the Headquarters Office located at 2115 W. Pike, Weslaco TX 78596 and in our website at the following link [sebsing le faimeant 5a 524 \(11\) 2e \(to R\) 6 \(11\)](#)

## PAYMENT TERMS

Payment will be issued upon review and approval of invoice within 30 days. Invoices shall be fully documented as to labor, materials and equipment provided. Orders will be placed by the IDEA Public Schools - Purchasing Department and must be given a Purchase Order Number to be valid. No payments shall be made on invoices not listing a Purchase Order Number. Invoices should be submitted to IDEA Public Schools ATTN: Accounts Payable via email at [payable@ideapublicschools.org](mailto:payable@ideapublicschools.org) or by mail at 2115 W. Pike Blvd., Weslaco, Texas 78596.

## PART II- PROPOSAL CONTENT AND PROCESS

### PURPOSE

10. All pricing and any award under this RFP shall be good for IDEA and any other entity purchasing





- 2) The factory name and location shall be submitted with the bid. Any installation of equipment that is not to be performed at the vendor site/location shall be listed with location and vendor performing installation.
- 3) The district intends to purchase the types and quantities of buses listed in the RFP. The actual number purchased of any size bus may be adjusted up or down according to the district's needs and funding.
- 4) All engines shall have the most current EPA Emissions Standards at the time of bid for the buses.
- 5) Periodic inspections by IDEA staff may be made to assure the buses are in accordance with Federal, State, and IDEA standards and good manufacturing principles. The district will incur the costs of the inspections and may bring in outside inspectors such as Certified Welding Inspectors and Mechanics. There shall be one inspection of each bus prior to full delivery of all buses. IDEA shall inspect these buses at the vendor location. This is to help insure a faster delivery and fewer problems with buses meeting IDEA specifications.
- 6) Vehicles bid shall meet all FMVSS requirements and current state of Texas standards for school bus as published in the latest version by the Texas Education Agency and Department of Public Safety of the State of Texas.
- 7) The vendor shall supply one black spare rim for each bus purchased.
- 8) Floor diagrams must be included in the submittals.
- 9) IDEA Public Schools shall have the right to perform warranty repairs at their location and be reimbursed at full vendor's rate for approved equal parts and labor. Proposer shall state their reimbursement labor rate per hour in their response.
- 10) General warranties are to include but will not be limited to
  - a) Warranty shall be 3-Year/50,000 miles (starting from delivery date) of power train to include all internal engine parts, fuel system, computer software, hardware, programming, emissions controls/hardware and engine-driven accessories (excluding Air-Conditioning compressors), transmission, drive-line components, front & rear axle components (except consumable brake parts).
  - b) Starter and alternator shall have a 1-year warranty.
- 11) Vendor must submit a contingency plan if vehicles cannot be delivered by the requested date of the RFP. An uncontrollable, unforeseen, out of normal operations event, such as an Act of God,



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## IDEA PUBLIC SCHOOLS RESPONSIBILITY

- A. The district reserves the right to cancel service due to unacceptable prices variances. Advance notice/notification is expected (from awarded vendor) when a large market price (increase) occurs for a particular item. This will allow IDEA an opportunity to search and approve a substitute item of equal or greater quality.
- B. All pricing and any award under this RFP shall be good for IDEA and any other entity purchasing through IDEA.
- C. Prices may be decreased at any time after award. If prices are affected by statute, regulation, administrative or judicial order, vendors may not include additional costs in billing to the end user. Vendors must first provide IDEA written justification for any increase and IDEA must make a determination of applicability of the increase to the contract. In the event a vendor offers or provides a decrease in rates to its customers or potential customers for the same services provided for IDEA pursuant to its contract, the vendor must provide the same decrease in rates for IDEA. It is recommended that the vendor provide said rate decreases voluntarily. If IDEA learns of a decrease in rates from a source other than the vendor, the vendor shall credit IDEA with the difference between IDEAS' contracted rate and the decreased rate from the date of said decrease or the vendor's contract will be subject to cancellation at the discretion of IDEA. Any charges not proposed but required to make this service viable will be considered a hidden cost and will be provided by the vendor at no additional cost to IDEA for the term of the contract.

## PRE-BID MEETING (CONFERENCE CALL)

A pre-bid conference call will be held on **February 12<sup>th</sup>, 2021**, at 2:00-2:15 PM during which time any questions regarding the RFP will be answered. The conference call will be held via web on <https://bluejeans.com/483336745> or join via phone: [+1-888-240-2560](tel:+18882402560)(Conference ID: 483336745). Attendance is not mandatory.

## BID OPENING

Bid Opening is scheduled for **Monday, February 22nd, 2021** at 3 PM CST. Due to the pandemic, the opening of the bids will be completed virtually.

## WHO IS ELIGIBLE TO RESPOND?

Respondents who are able to meet the technical specifications for quality and other terms of this proposal package, and who are not debarred and/or suspended from conducting business with district, federal and state funded agencies are invited to respond. A prospective respondent must affirmatively demonstrate respondent's responsibility. A prospective respondent, by submitting a proposal, represents to IDEA Public Schools that it meets the following requirements:

- ¾ Possess or is able to obtain adequate financial resources as required to perform under this RFP
- ¾ Is able to comply with the required or proposed RFP



of IDEA Public Schools for the purpose of or having the effect of influencing favorable disposition toward their own proposal or any other bid submitted hereunder.

- ¾ No employee, officer or member of IDEA Public Schools shall participate in the selection, development of a response to this RFP, award or administration of a contract supported by the RFP if a conf a c (P)-9 ( i)-14 (f)2 ( 40 (s)-16u (ed b8b em)-3 (pl)-14 (o)40 (y)-16 (e6 bie t)1.9 (o t-0. em)-17 ( ae t)

- x The extent to which the goods or services meet IDEAS' needs
- x The vendor's past relationship with IDEA
- x The impact on the ability of IDEA to comply with laws and rules relating to historically underutilized businesses
- x The total long-term cost to IDEA to acquire the vendor's goods or services
- x Vendor's service and delivery capabilities
- x Warranty and warranty service history
- x Probability of continuous availability
- x Any other relevant factor specifically listed in the RFP

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## RESPONSIVE/RESPONSIBLE RESPONDENTS

IDEA Public Schools staff reviews the proposals received to determine if they are responsive. For proposals to be considered responsive and to be evaluated for selection, the following requirements must be met:

1. The proposals must have been submitted by the due date and time.
2. The proposals must be complete with the original signatures.
3. The proposals must be for the specific services requested and described in the RFP Packet.
4. The proposals must be submitted in the format described in the RFP Packet.
5. One original (in blue ink and marked original) and two copies must be submitted.
6. Electronic format on a USB flash drive. The electronic version shall be one file that replicates your original proposal including required signatures. **NOTE:** Do not send individual files of each section or page of your proposal as the electronic version. (This is OPTIONAL)

All proposals will be screened for inclusion of all required information prior to release to the evaluation team. IDEA Public Schools staff may exclude from further consideration for contract award any non-responsive proposal or portion of a proposal.



## EVALUATION

The evaluation criteria and the relative weights for scoring are provided below, the evaluation team will consider the following elements in the evaluation process.

## HOW TO SUBMIT A PROPOSAL?

All proposal packages must be clearly marked with the Respondents' name and address **(it is important to include the RFP #)**. Proposal packages must be delivered to and received prior to the deadline, see RFP Calendar section (p.6).

Sandra Martinez, Transportation Finance & Procurement Manager

Carlos Castaneda, Managing Director of Transportation

IDEA Public Schools

2115 W. Pike Blvd

Weslaco, TX 78596

(956) 377-8000

**Attn: RFP #22-RFP-TRN-2021**





**ADDITIONAL REQUIREMENTS**

1. Ownership: Proposal must include name and Social Security Number of each person with at least 25% ownership of the business entity submitting the qualifications.

**NAME:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

## NOTICE TO RESPONDENTS

Finalists may be asked to attend a panel conference at Headquarters located at 2115 W Pike Blvd., Weslaco, TX 78596 to further detail price, quality of product, past performance and any questions that the evaluation panel may consider in selecting a vendor.

**REFERENCE SHEET**

Please list a minimum of three references of agencies (governments, charter schools or ISDs) that have used your services. We would prefer (u)28.3 (r)-2.6sPe

**ATTACHMENT "A"**

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**CERTIFICATION OF RESPONDENT**

I, the undersigned, submit this quote/bid and have read the specifications, which are a part of this solicitation. My signature also certifies that I am authorized to submit this quote/bid. Sign as a representative for the firm, and carry out services solicited in this solicitation:

**Signature of Authorized Agent:** \_\_\_\_\_

Printed Name and Title of Agent: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address (if applicable): \_\_\_\_\_

Web Site Address (if applicable): \_\_\_\_\_





**ATTACHMENT "C"**

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**CERTIFICATION REGARDING CONFLICT OF INTEREST**

By signature of this bid proposal, Respondent covenants and affirms that:

- & No manager, employee or paid consultant of the Respondent is a member of the Board, or an employee of IDEA Public Schools;
- & No manager or paid consultant of the Respondent is married to a member of the Board, the CEO, or an employee of IDEA Public Schools;
- & No member of the Board, the CEO or an employee of IDEA Public Schools is a manager or paid consultant of the respondent;
- & No member of the Board, the CEO or an employee of IDEA Public Schools owns or controls more than 10 percent in the Respondent;
- & No member of the Board, CEO, or employee of IDEA Public Schools receives compensation from Respondent for lobbying activities as defined in Chapter 305 of the Texas Government Code;
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**ATTACHMENT “D”**

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**EQUAL OPPORTUNITY AND NONDISCRIMINATION**

The **(Name)** promotes employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. Additionally, discrimination is prohibited against any beneficiary of programs funded under Title I of the Workforce Investment Act of 1998, on the basis of the beneficiary’s citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his/her participation in any WIA Title I financially assisted program or activity.

**(Name)** conforms to all applicable federal and state laws, rules, 3 (e)35.-1.283 (t)43 (o )36.2.2 (o)35g provideablymatpppar fo 5.3 (t)2.8 (y)1 ( o3 (t)43 (o ) 6.4 (al)22.7 (l)226.3 (e)38.4 (m)2p7.3 (i)

- x Equal Pay Act of 1963, as amended, which requires equal pay for men and women performing equal work.
- x Pregnancy Discrimination Act of 1978, which prohibits discrimination against pregnant women.

(Name) is committed to promoting equal employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. (Name) takes positive steps to eliminate any systematic discrimination from personnel practices. (Name) recruits, hires, trains, and promotes into all job levels the most qualified persons without regard to race, color, religion, sex, national origin, age, or disability status.

Staff at all levels is responsible for active program support and personal leadership in establishing, maintaining, and carrying out an effective equal employment opportunity program.

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Name of Organization/Firm

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Signature of Authorized Representative

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**ATTACHMENT "G"**

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CERTIFICATION REGARDING DEBARMENT

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transaction to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of goods or services equal to or in excess of \$100,000. Contractors receiving individual awards of \$100,000 or more

# EXHIBIT A



Safety Vision  
6100 W. Sam Houston Pkwy. N.  
Houston, TX 77041  
Direct: 713-896-6600  
Fax: 713-896-6640

4112HVR 4 Camera Complete System

1TB Hard Drive

3 Year Warranty + 2 Year Extended Warranty Included

4112-HVR-1TBHDD	4112-HVR Kit With Standard 1TB Hard Drive.
41-GPS	GPS Module for 41 Series
41-PWRHRNS	Power Harness 4000/4100/4108/4112/4116
41-TRIGGER	Trigger Harness for 41 Series
4112-1TB-HDD	1 TB hard drive
4112-HVR	12 chan rec-8 analog 4 IP cam
SV-BATTERY-AAA	Alkaline AAA Battery
	Panic Button + Decals
41-PANIC-KIT	Panic Button Kit for 41's
41-PANIC	Panic Button for 4108/4112/4116
41-PANIC-CABLE	Cable for 41-Panic. Use with all but the 4000HYB
SV-DECAL	Audio & Video Recording in Progress
	Front WS Camera
AHD-H2.8M-BK	1080 AHD BLACK CAMERA W/OUT IR'S
SVS-5MMF	16ft 4in M/F THREADED CABLE
41-WS-BRKT	front windshield bracket
	Wide Angle Left of Driver Facing Doorway
AHD-WV	AHD Wide View Camera
SVS-5MMF	16ft 4in M/F THREADED CABLE
	Wide Angle Staggered Throughout Back of Bus
AHD-WV	AHD Wide View Camera
SVS-10MMF	32ft 8in M/F THREADED CABLE
SVS-15MMF	49ft 4in M/F THREADED CABLE
	Lifetime Software Updates, Maintenance, & Technical Support Charge INCLUDED
/4112/4120	Maintenance & Tech Support
	WiFi Antenna
41-ANT-FEMALE	wifi antenna for the 4100, 4108 & 4116

