IDEA Public Schools
REQUEST FOR PROPOSALS (RFP)
For
UIL Fields

PART I - GENERAL INFORMATION

General.

PART II- PROPOSAL CONTENT AND PROCESS

Region	Campus	Address

BONUS POINTS - VENDOR OFFERING 2 OR MORE REGIONS

PART III- PROPOSAL FORMAT

Respondents must complete the Title Page on the following page and include it as the cover sheet for proposals submitted in response to this RFP.

See coversheet below:

Auxiliary Services

A Proposal Submitted in Response to

IDEA Public Schools

Request for Proposals #17-RFP-FCL-2021 UIL Fields

Submitted by:

(Full Legal Name of Respondent)

On:

(Date of Proposal Submission)

1. Page/Items to return/include.

    Title Page

    Table of Contents

    Business Identification

    Additional Requirements

    Compliance with Specifications

    Past Performance/Demonstrated Effectiveness/References

    Evaluation Requirements

    Cost Proposal

2. Documentation must be complete. A respondent's written response shall be the sole means of presenting the service.

Enter the Respondent's firm's name and address below.

1. Name of Firm _____

2. Street Address _____

3. City, State & Zip Code _____

4. Federal ID# or Social Security Number _____

Finalists may be asked to attend a panel conference at Headquarters located at 2115 W Pike Blvd., Weslaco, TX 78596 to further detail price, quality of product, past performance, and any questions that the evaluation panel may consider in selecting a vendor.

ATTACHMENTS

The attachments listed below are required and should be included with the proposal. **Attachment D** is required to ensure that no potential conflicts of interest exist with IDEA Public Schools Board or staff members. t

ATTACHMENT "A"

REFERENCE SHEET

Please list a minimum of three references of agencies (governments, charter schools or ISDs) that have used your services. We would prefer some of the references to be new customers in the last year, and Texas agencies are preferred:

1. _____

COMPANY NAME OR CONTACT PERSON

_____

ATTACHMENT "B"

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this quote/bid and have read the specifications, which are a part of this solicitation. My signature also certifies that I am authorized to submit this quote/bid. Sign as a representative for the firm, and carry out services solicited in this solicitation:

Signature of Authorized Agent: _____

Printed Name and Title of Agent: _____

Name of Firm: _____

Address: _____

Telephone Number: _____

FAX Number: _____

Contact Person: _____

Email Address (if applicable): _____

Web Site Address (if applicable): _____

ATTACHMENT "D"

CERTIFICATION REGARDING CONFLICT OF INTEREST

By signature of this bid proposal, Respondent covenants and affirms that:

X No manager, employee or paid consultant of the Respondent is a member of the Board, or an employee of IDEA Public Schools;

X No manager or paid consultant of the Respondent is married to a member of the Board, the CEO, or an employee of IDEA Public Schools;

X No member of the Board, the CEO or an employee of IDEA Public Schools is a manager or paid consultant of the respondent;

X No member of the Board, the CEO or an employee of IDEA Public Schools owns or controls more than 10 percent in the Respondent;

X No member of the Board, CEO, or employee of IDEA Public Schools receives compensation from Respondent for lobbying activities as defined in Chapter 305 of the Texas Government Code;

X Respondent has disclosed within the Bid any interest, fact or circumstance which does or may present a potential conflict of interest;

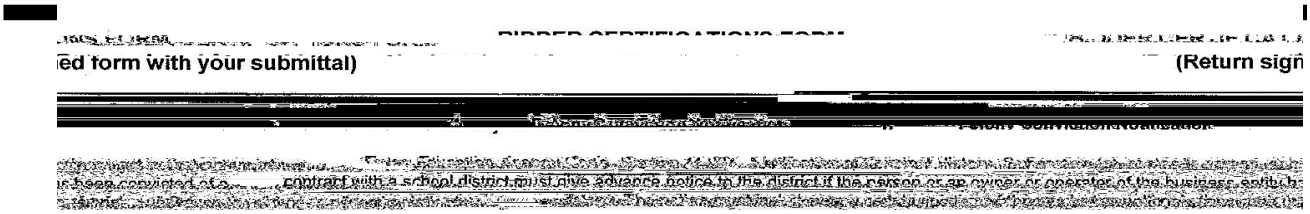
X Should Respondent fail to abide by the foregoing covenants and affirmations regarding conflict of interest, Respondent shall not be entitled to the recovery of any costs or expenses incurred in relation to any contract with Idea Public Schools and shall immediately refund to IDEA Public Schools any fees or expenses that may have been paid under the contract and shall further be liable for any costs incurred or damages sustained by Idea Public Schools relating to that contract.

Name of Organization/Firm

Signature of Authorized Representative Date

Print Name and Title of Authorized Representative

ATTACHMENT “F”



ATTACHMENT “G”

CERTIFICATION REGARDING LOBBYING

PROCUREMENT

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certifications shall be subject to a civil

END OF IDEA PUBLIC SCHOOLS RFP

PACKAGE FOR AUXILIARY SERVICES DEPARTMENT