IDEA

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1.7.1 Multiple vendors may be awarded according to region

1.7.2 Multiple vendors may be awarded to meet quantity needs.

1.7.3 Multiple vendors may be awarded to meet pricing needs.

1.8 The vendor shall certify that no federal or state suspension or debarment is in place, which would preclude receiving a state or federally funded award.

1.9 "Reservations". IDEA Public Schools expressly reserves the right to:

1.9.1 Waive minor deviations from the specifications when it is determined that the total cost to the IDEA Public Schools of the deviating proposal is lower than the lowest conforming proposal which meets all aspects of the specifications, and the overall function of the goods or services, or both, specified in the deviating proposal is equal to or greater than that of the conforming proposal.

1.9.2 Waive any defect, irregularity or informality in any proposal procedure.

1.9.3 Reject any or all proposals.

1.9.4 Amend a proposal prior to proposal opening date to extend or make changes to specification.

1.9.5 Procure any item by other means.

1.9.6 Increase or decrease the quantity specified in the proposal, unless the offeror specifies otherwise.

SCOPE OF SERVICES

- x Must have safeguard features to help ensure no student is left on the bus after the route is completed.
- x Capable of running diagnostics on buses from remote location including idle time.
- x Capable of tracking the speed of each bus and producing a report when needed.
- x Display the route a bus has taken while in motion.
- x Capable of creating a geo-fence around an area to capture on-time performance.
- x Must be able to provide a low battery alert to transportation maintenance.
- x Must be able to send alerts or indicate if a bus is early, late, on-time, or if off-route.
- x Must have ability to track driver behavioral patterns (hard braking event, rapid acceleration, sharp turning, backing, Stop Sign triggers, etc.)
- x Must be able to verify arrival times at bus stops and school locations.
- x Must be able to customize system to IDEA's needs.
- x Reports must be able to export to Excel and be easy to read and interpret data.
- x Reports must be able to generate monthly ridership Ex: SHARS Reports
- x Must be able to provide simultaneous access for multiple users; directors, managers, maintenance technicians.
- x Software updates need to be yearly updates with minimal charges, mileage tracking with reports that can be produced; tamper resistant equipment; technical support; large coverage area.
- x Product demonstration of hardware and software will be required for finalists

COSTS & FEES SUBMITTED IN PROPOSAL

Submitted costs must include labor, supplies and installation of all equipment, on-site training, annual support, maintenance costs and any additional fees-per vehicle for a period of 2 years. Additional options outside of the scope not to be considered within that price cost but listed out.

IDEA PUBLIC SCHOOLS RESPONSIBILITY

A. The district reserves the right to cancel service due to unacceptable prices variances. Advance notice/notification is expected (from awarded vendor) when a large market price (increase) occurs for a particular item. This will allow IDEA an opportunity to search and approve a substitute item of equal or greater quality.

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E. Prices may be decreased at any time after award. If prices are affected by statute, regulation, administrative or judicial order, vendors may not include additional costs in billing to the end user. Vendors must first provide IDEA written justification for any increase and IDEA must make a

PROCUREMENT CONDITIONS/GENERAL TERMS

PROPOSAL CONSIDERATION/SELECTION CRITERIA

"Most Advantageous Proposal". In evaluating proposals, the following considerations will be taken into account for the award recommendations as per TEA Education Code 44.031(b):

- The purchase price
- The reputation of the vendor and of the vendor's goods and services
- The quality of the vendor's goods or services
- The extent to which the goods or services meet IDEAS' needs
- The vendor's past relationship with IDEA
- The impact on the ability of IDEA to comply with laws and rules relating to historically underutilized businesses
- The total long-term cost to IDEA to acquire the vendor's goods or services
- Vendor's service and delivery capabilities
- Warranty and warranty service history
- Probability of continuous availability
- Any other relevant factor specifically listed in the RFP

RESPONSIVE/RESPONSIBLE RESPONDENTS

IDEA Public Schools staff reviews the proposals received to determine if they are responsive. For proposals to be considered responsive and to be evaluated for selection, the following requirements must be met:

1. The proposals must have been submitted by the due date and time.
2. The proposals must be complete with the original signatures.
3. The proposals must be for the specific services requested and described in the RFP Packet.
4. The proposals must be submitted in the format described in the RFP Packet.
5. One original (in blue ink and marked original) and two copies must be submitted.
6. Electronic format on a USB flash drive. The electronic version shall be one file that replicates your original proposal including required signatures. NOTE: Do not send individual files of each section or page of your proposal as the electronic version. (This is OPTIONAL)

All proposals will be screened for inclusion of all required information prior to release to the evaluation team. IDEA Public Schools staff may exclude from further consideration for contract award any non-responsive proposal or portion of a proposal.

EVALUATION

The evaluation criteria and the relative weights for scoring are provided below, the evaluation team will consider the following elements in the evaluation process. Purchase price is not the only criteria that will be used in the evaluation process.

1. Proposal Total Cost	30%
Calculation as per offerors' ratio to the lowest price received	
Average Score	
2. Vendor's technical & interface capabilities	25%
Technical Capability-Demonstrated ability of proposed system to accurately track buses in real-time and report real-time data.	
Interface Capability- Demonstrated ability to interface with IDEA's current routing system	
Timeline & Milestones-deadline July 1, 2021	
Average Score	
3. Support & Warranty	20%
Warranty of goods and/or past relationship with IDEA or other vendor(s) on warranty provided and service support.	
Average Score	
4. Vendor's qualifications & past performance	15%
The respondent's type of services provided to other organizations, list (3) references in the reference sheet with detailed information.	
Average Score	
5. Completeness of Bid	10%
Completeness of the bid-including original signature and forms completed	
Average Score	

IDEA Public Schools may use IDEA Public Schools staff, independent evaluators or a combination of both to evaluate and rank proposals.

After evaluation, an award may be made on the basis of the evaluation and ranking, without discussion, clarification or modification. IDEA Public Schools may enter into negotiations with the highest ranked respondent. If IDEA Public Schools is unable to reach agreement with the highest ranked respondent, the negotiations will terminate and negotiations will begin with the next respondent in the order of the ranking until a contract is reached or IDEA Public Schools has rejected all proposals.

NOTE: IDEA Public Schools reserves the right to request Best and Final Offers (BAFO) from all responsive respondent s.

TITLE PAGE

Respondents must complete the Title Page on the following page and include it as the cover sheet for

NOTICE TO RESPONDENTS

Finalists may be asked to attend a panel conference at Headquarters located at 2115 W Pike Blvd., Weslaco, TX 78596 to further detail price, quality of product, past performance and any questions that the evaluation panel may consider in selecting a vendor.

The attachments listed below are required and should be included with the proposal. Attachment C is required to ensure that no potential conflicts of interest exist with IDEA Public Schools

REFERENCE SHEET

Please list a minimum of three references of agencies (governments, charter schools or ISDs) that have used your services. We would prefer some of the references to be new customers in the last year, and Texas agencies are preferred:

1. _____
COMPANY NAME OR CONTACT PERSON

_____
STREET ADDRESS CITY STATE ZIP

_____
CONTACT PERSON TELEPHONE NUMBER

_____
PRODUCTS/SERVICES USED

_____
DESCRIBE AND DOCUMENT YOUR INVOVLENT WITH OTHER COMMUINTES IN SIMILAR TYPE OF WORK

_____

2. _____
COMPANY NAME OR CONTACT PERSON

_____
STREET ADDRESS CITY STATE ZIP

_____
CONTACT PERSON TELEPHONE NUMBER

_____
PRODUCTS/SERVICES USED

_____
DESCRIBE AND DOCUMENT YOUR INVOVLENT WITH OTHER COMMUINTES IN SIMILAR TYPE OF WORK

_____

3. _____
COMPANY NAME OR CONTACT PERSON

_____
STREET ADDRESS CITY STATE ZIP

_____
CONTACT PERSON TELEPHONE NUMBER

_____
PRODUCTS/SERVICES USED

_____
DESCRIBE AND DOCUMENT YOUR INVOVLENT WITH OTHER COMMUINTES IN SIMILAR TYPE OF WORK

_____

ATTACHMENT "A"

CERTIFICATION OF RESPONDENT

I, the undersigned, submit this quote/bid and have read the specifications, which are a part of this solicitation. My signature also certifies that I am authorized to submit this quote/bid. Sign as a representative for the firm, and carry out services solicited in this solicitation:

Signature of Authorized Agent : _____

Printed Name and Title of Agent: _____

Name of Firm: _____

Address: _____

Telephone Number: _____

FAX Number: _____

Contact Person: _____

Email Address (if applicable): _____

Web Site Address (if applicable): _____

ATTACHMENT "B"

CERTIFICATION REGARDING DRUG-FREE WORKPLACE

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (45 CFR Part 76).

The undersigned subcontractor certifies it will provide a drug-free workplace by:

- Publishing a policy statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee;
- Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the subcontractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug violations in the workplace;
- Providing each employee with a copy of the subcontractor's policy statement;
- Notifying the employees in the subcontractor's policy statement that as a condition of employment under this subcontract, employees shall abide by the terms of the policy statement and notifying the subcontractor in writing within five days after any conviction for a violation by the employee of a criminal drug abuse statue in the workplace;
- Notifying IDEA Public Schools within ten (10) days of the subcontractor's receipt of a notice of a conviction of any employee; and,
- Taking appropriate personnel action against an employee convicted of violating a criminal drug statue or requires such employee to participate in a drug abuse assistance or rehabilitation program.

_____
Name of Organization/Firm

_____ _____
Signature of Authorized Representative Date

_____
Print Name and Title of Authorized Representative

ATTACHMENT "C"

CERTIFICATION REGARDING CONFLICT OF INTEREST

ATTACHMENT "D"

EQUAL OPPORTUNITY AND NONDISCRIMIANTION

The (Name) promotes employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. Additionally, discrimination is prohibited against any beneficiary of programs funded under Title I of the Workforce Investment Act of 1998, on the basis Name

- x Equal Pay Act of 1963, as amended, which requires equal pay for men and women performing equal work.
- x Pregnancy Discrimination Act of 1978, which prohibits discrimination against pregnant women.

(Name) is committed to promoting equal employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. (Name) takes positive steps to eliminate any systematic discrimination from personnel practices. (Name) recruits, hires, trains, and promotes into all job levels the most qualified persons without regard to race, color, religion, sex, national origin, age, or disability status.

Staff at all levels is responsible for active program support and personal leadership in establishing, maintaining, and carrying out an effective equal employment opportunity program.

_____
Name of Organization/Firm

_____ _____
Signature of Authorized Representative Date

_____
Print Name and Title of Authorized Representative

ATTACHMENT “E”

ATTACHMENT "F"

CERTIFICATION REGARDING LOBBYING

PROCUREMENT

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned,

ATTACHMENT "G"

CERTIFICATION REGARDING DEBARMENT

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transaction to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement of goods or services equal to or in excess of $100,000. Contractors receiving individual awards of $100,000 or more and all sub-recipients must certify that the Firm and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, this Firm:

(1) Certifies that no suspension or debarment is in place, which would preclude receiving a federally funded contract under the Federal OMB, A-102, common rule.

Firm's Name: _____

Name of Authorized Company Official: _____
(Typed or printed)

Title of Authorized Company Official: _____
Typed or printed)

Signature of Authorized Company Official: _____

Date Signed: _____