

INDEX

PART I – GENERAL INFORMATION AND INSTRUCTIONS3
1. Introduction and Purpose.....3.....

PART I – GENERAL INFORMATION AND OVERVIEW

Introduction and Purpose

IDEA Public Schools and affiliated entities (herein referred to as IDEA or the district) is seeking proposals from firms qualified and experienced in Direct Instruction Intervention Curriculum Services (grades 3-8) to develop and deliver training to grades 3-8 classroom teachers, coaches, resident teachers, and school leaders. The training will include pre-service training and advanced training, including Trainer-of-Trainers. In addition to training, the district is seeking in-field coaching and analysis support. The support will be differentiated by school based on campus need as determined by the district. IDEA is a public charter network that serves approximately 76,500 students across 119 growing campuses located throughout Texas and Louisiana with plans to add additional campuses in Florida and Ohio over the next several years. By 2022, IDEA will operate 173 schools in ten regions, educating 100,000 students on their road to a college degree.

The mission of IDEA public schools is College for All. IDEA serves primarily low-income students in underserved areas of both rural and urban communities. Over 80% of IDEA students are considered low-income, and one of every three students is the first in their family to go to college. Since IDEA graduated its first class of seniors in 2007, 100% of IDEA students have been accepted to a college or university every year for thirteen consecutive years. Thanks to a rigorous path to college that begins in Pre-K, IDEA students attend selective universities throughout the country, win national awards and scholarships, and complete college at a rate six times the national average for low-income students.

Proposal Submissions

Proposals should be prepared in such a way as to demonstrate straightforward, concise delineation of capabilities that satisfy the requirements of the RFP. Extensive promotional materials are not necessary or desired. Emphasis should be concentrated on conformance and clarity of content.

To be considered, the Proposal must be prepared according to the following specifications:

D Proposals should include the following information and content (explained in full on page 3):

- L Title Page
- L Section I – Preface
- L Section II – Summary Experience
- L Section III – Proposal Response to Scope of Service and Performance Requirements
- Y Cost Summary
- Y References
- Y Required Forms

E Proposals shall be submitted via the web-based software, TylerMunis Self Service. A signed, submitted proposal submitted via TylerMunis constitutes an offer to perform work and/or deliver the products specified in the proposal solicitation. [Click here](#) to access the site in a web browser.

F To be eligible for consideration, electronically filed proposals should be received via TylerMunis or by mail to the IDEA Public Schools Headquarters no later than 5:00 PM on July 1, 2021, along with the requisite signature pages and certification forms.

All proposals must

- f. IDEA reserves the right to reject any or all Proposals, award service contracts as may appear advantageous to the district and waive all formalities in the procurement process. Written notice of award mailed or otherwise furnished to the successful vendor(s) results in a binding contract without further

Completeness

Proposals shall represent a true and correct statement and shall contain no cause for claim of omission or error. Request for withdrawal of a Proposal is allowed based on proof of mechanical error; however, how

PART II – SCOPE OF WORK AND EVALUATION CRITERIA

Scope of Service and Performance Requirements

The following describes the curriculum, professional development, service, and performance requirements that the selected vendor will be required to meet. Failure to address or to fully describe capabilities to accomplish all elements of this section will result in a loss of evaluation points. The district will use the objective criteria specified in to review proposals and will potentially make multiple awards to acceptable program providers.

Professional Development Services Pre-Service, In-Service, and In-field Coaching

1. Provide program guidance to select campuses founding (new) campuses in grades 3-8. Select founding schools will receive 24 field coaching site visits per year (c&d combined), approximately 12 per semester. Additional support will include:
 - a. Preservice training for new teachers in selected DI programs for Grades 3-8
 - b. Preservice and in-service training for new leaders including an overview of the curriculum, critical components of implementation, best practices for coaching teachers and data driven decision making.
 - c. In-field leader capacity coaching to develop teachers in instructional best practices
 - d. In-field coaching to develop leader capacity in data driven decision making (number of days and dates to be determined by district)
 - e. In-service for the development of teacher leaders/coaches and Trainer of Trainers for both teachers and leaders to increase district capacity (teacher and leader selection will be determined by the district)
 - f. In-service as needed to be specified in contract) for teachers and co-teachers who missed pre-service training

5. The schedule for in-

- IDEA Pharr
- IDEA Quest
- IDEA Rio Grande City
- IDEA Riverview
- IDEA Robindale
- IDEA San Benito
- IDEA San Juan
- IDEA Sports Park
- IDEA Toros
- IDEA Tres Lagos
- IDEA Weslaco
- IDEA Weslaco Pike

xSan Antonio

- IDEA Amber Creek
- IDEA Burke
- IDEA Brackenridge
- IDEA Carver
- IDEA Converse
- IDEA Eastside
- IDEA Ewing Halsell
- IDEA Harvey E. Najim
- IDEA Hidden Meadow
- IDEA Ingram Hills
- IDEA Judson
- IDEA Mays
- IDEA Monterrey Park
- IDEA South Flores
- IDEA Walzem

xAustin

- IDEA Bluff Springs
- IDEA Health Professions
- IDEA Kyle
- IDEA Montopolis
- IDEA Parmer Park
- IDEA Pflugerville
- IDEA Round Rock Tech
- IDEA Rundberg

xEl Paso

- IDEA Edgemere
- IDEA Horizon Vista
- IDEA Mesa Hills
- IDEA Mesquite Hills
- IDEA Rio Vista

xTarrant County

- IDEA Achieve
- IDEA Edgecliff
- IDEA Rise
- IDEA Southeast

xGreaterHouston

- IDEA Hardy
- IDEA Lake Houston
- IDEA Spears

xPermian Basin

- IDEA Travis
- IDEA Yukon

IDEA LOUISIANA

xBaton Rouge

- IDEA Bridge
- IDEA Innovation

•

Competitive Selection and Proposal Evaluation

This is an negotiated procurement and as such, award will not necessarily be made to the lowest priced proposal. Award will be made to the firm submitting the best responsive proposal satisfying DEA's requirements, price

PART IV – GENERAL TERMS AND CONDITIONS

1. Proposal Submission Proposals must be submitted using this RFP only, and must be submitted on or before the hour and date specified. Late submittals will not be accepted or reviewed. Emailed proposals will not be accepted.
2. Public Record: All Proposals become the property of IDEA. As a governmental entity, the Texas Public Information Act applies to this RFP. Accepted Proposals and any subsequent award will generally be a public record. Proprietary material must be clearly marked as such.
3. Rejection/Award: IDEA reserves the right to reject and/or all Proposals, to award contracts as may appear advantageous to IDEA, and to waive all formalities in the procurement process.
4. Evaluation of Proposals Proposal evaluation will be completed based on the information provided by Vendor. It is very important that Vendor provide all required information as part of the Proposal. Failure to provide necessary information and documents could result in the Proposal being rejected.
5. Applicability: These conditions are applicable and form a part of the contract documents in each supply and/or service contract and are part of the terms of each purchase order for items of equipment and/or services included in the specification and solicitation forms issued herewith.
6. Supplemental Information Supplemental information required by the RFP must be included with the Proposal. Failure to provide complete and accurate information may disqualify Vendor from consideration.
- 7.

13. Independent Contractor. The parties intend that Vendor, in performing the specified services, will act as an independent contractor and that nothing herein shall be construed as creating the relationship of employer or employee between IDEA and Vendor or between IDEA and Vendor's employees. Vendor will be free to contract for similar services to be performed for other entities while Vendor is under contract with IDEA. Vendor is not to be

21. Governmental Immunity: Notwithstanding anything to the contrary in this agreement, vendor acknowledges, stipulates, and agrees that nothing in this agreement shall be construed as a waiver of any defense available to IDEA, including but not limited to any statutory or governmental immunity from suit and liability available to IDEA under applicable law.
22. Limitations: The parties are aware that there are constitutional and statutory limitations on the authority of IDEA (a public school) to enter into certain terms and conditions of the agreement, including, but not limited to, those terms and conditions relating to liens on IDEA property; disclaimers and limitations of

PART V: V:

Attachment A – Title Page
PROGRAM DEPARTMENT

A Proposal Submitted in Response to

IDEA Public Schools

Request for Proposal

Submitted By:

(Full Legal Name of Vendor)

On:

(Date of Submission)

Attachment B –Vendor Information

Enter Vendor's name and address below.

1. Vendor Name: _____

2. Street Address: _____

3. City, State, and Zip Code: _____

4. Federal ID# or Social Security Number: _____

Additional Requirements:

Prr .8 622 616.>BDC .EMC E EMC BT /P <</MCID >BDC EMC /P <</MCID 10 1>>BDC BT 0.001 Tc 0 Tw 120

Attachment C –Vendor Certification

I, the undersigned, submit this Proposal and have read the specifications, which are a part of this RFP. My signature also certifies that I am authorized to submit this Proposal, sign as representative for Vendor, and carry out the obligations of the Proposal.

Attachment D –Proof of Insurance or Bonding

Please provide proof of insurance or bonding

Attachment E – Certification Regarding Drug-Free Workplace

Attachment F –IDEA Conflict of Interest Form

By signature of this Proposal, Vendor covenants and affirms that:

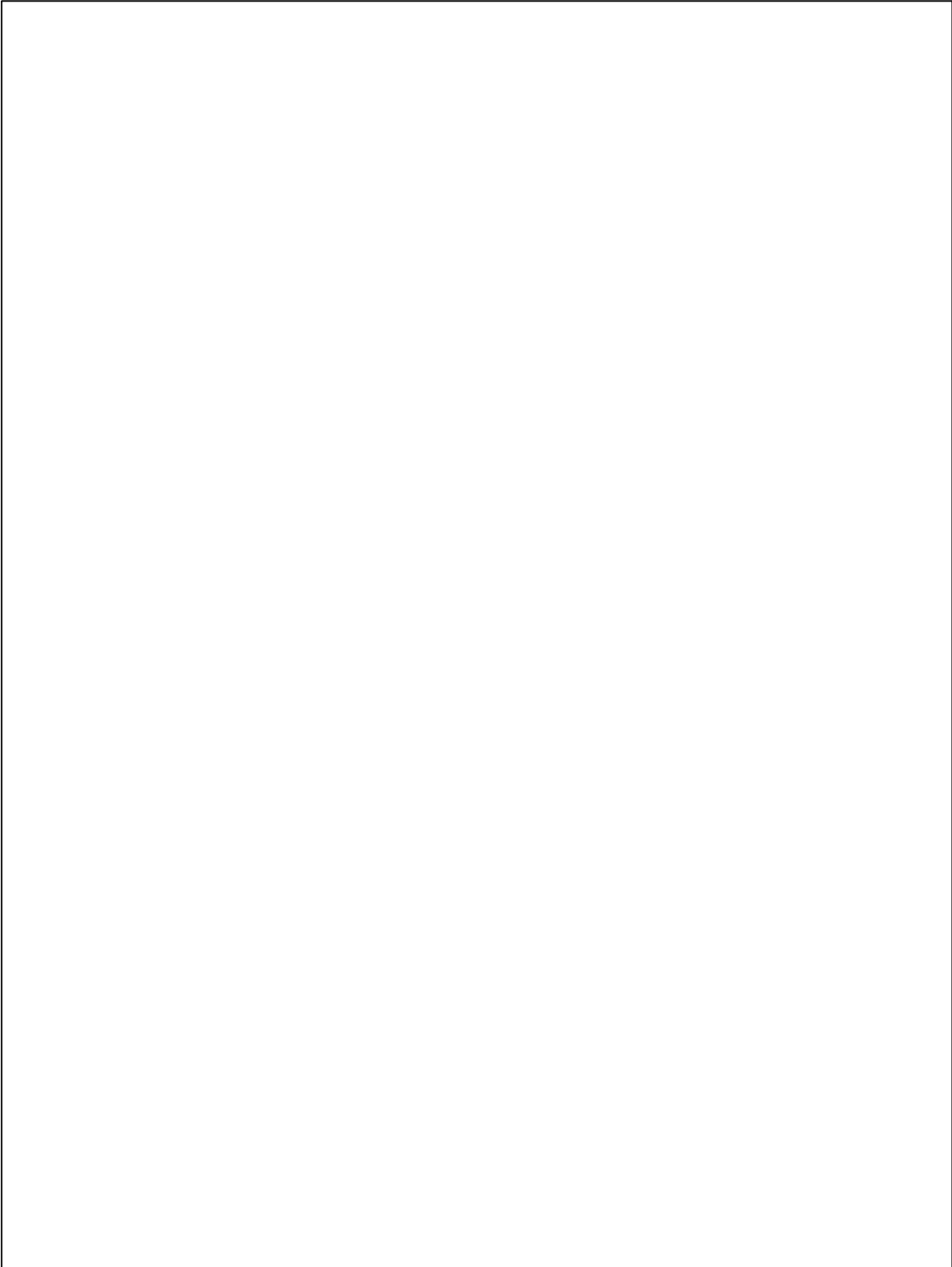
- x No manager, employee or paid consultant of Vendor is a member of the IDEA Public Schools' Board of Directors or an employee of IDEA Public Schools.
- x No manager or paid consultant of Vendor is married to a member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive officer, or an employee of IDEA.
- x No member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive Officer, or employee of IDEA is a manager or paid consultant of Vendor.
- x Neither any member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive officer, nor any employee of IDEA owns or controls more than 10% of Vendor.
- x Neither any member of the IDEA Public Schools' Board of Directors, IDEA's Chief Executive officer, nor any employee of IDEA receives compensation from Vendor lobbying activities as defined in Chapter 305 of the Texas Government Code
- x Vendor has disclosed within the Proposal any interest, fact or circumstance which does or may present a potential conflict of interest.
- x Should Vendor fail to abide by the foregoing covenants and affirmations regarding conflict of interest, Vendor shall not be entitled to the recovery of any costs or expenses incurred in relation to any contract with IDEA Public Schools and shall immediately refund to IDEA any fees or expenses that may have been paid under the contract and shall further be liable for any costs incurred or damages sustained by IDEA Public Schools relating to that contract.

Vendor Name

Signature of Authorized Representative

Date

Printed Name and Title of Authorized Representative



Attachment H – Equal Opportunity and Nondiscrimination

Vendor promotes employment opportunity through a program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. Additionally, discrimination is prohibited against a beneficiary of programs funded under Title I of the Workforce Investment Act of 1998, on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his/her participation in any WIA Title I financially assisted program or activity. Vendor conforms to all applicable federal and state laws, rules, guidelines, regulations, and provides equal employment opportunity in all employment and employment relations.

EEO Laws, Rules, Guidelines, Regulations

Vendor provides equal opportunities consistent with applicable federal and state laws, rules, guidelines, regulations, and executive orders. Such regulations include:

- x Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination under any program or activity receiving federal financial assistance.
- x Title VII of the Civil Rights Act of 1964, as amended, and its implementing regulations at 29 CFR Part 37 which prohibit discrimination based on race, color, religion, sex, or national origin in any term, condition or privilege of employment.
- x Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals because of disability.
- x Age Discrimination in Employment Act of 1967, as amended, which prohibits discrimination against individuals 40 years of age and older.
- x Americans with Disabilities Act of 1990, which prohibits discrimination against qualified individuals with disabilities.
- x Age Discrimination Act of 1975, as amended, which prohibits discrimination based on age in programs receiving federal financial assistance.
- x Texas Commission on Human Rights Act, as amended, which prohibits discrimination in employment based on race, color, handicap, religion, sex, national origin, or age.
- x Equal Pay Act of 1963, as amended, which requires equal pay for men and women performing equal work.
- x Pregnancy Discrimination Act of 1978, which prohibits discrimination against pregnant women.

Vendor is committed to promoting equal employment opportunity through a progressive program designed to provide equal opportunity without regard to race, color, sex, religion, national origin, age, disability, or political affiliation or belief. Vendor takes positive steps to eliminate any systematic discrimination from personnel practices. Vendor recruits, hires, trains, and promotes into all job levels the most qualified persons without regard to race, color, religion, sex, national origin, age, or disability status.

Staff at all levels is responsible for active program support and personal leadership in establishing, maintaining, and carrying out an effective equal employment opportunity program.

Vendor Name

Signature of Authoriz. 4 re f EMC BT /o5 (f)-1-1.7 ()0.5 (l)-1.7 (ev)1-10esove equau8 ET /P <</MClw 10.98e0m

Attachment I – Bidder Certification Form

Attachment J –Certification Regarding Lobbying

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

T

Attachment K – Debarment or Suspension Certificate

I

Attachment L – Contract Provisions for

Rightsto In Rights

Attachment M –Criminal History Certification

7KH[H[DV (GXFDWLRQ &RGH UHTXLUHV HQWLWLHV WKDW FRQW
UHFRUGV RQ FRYHUHG HPSOR\HHV &RYHUHG HPSOR\HHV ZLWK GI
serving at a public school. Contractors must certify to the school that they have complied and must obtain similar certifications from their subcontractors.

, '(\$ 3XEOLF 6FKRROV PD\ QRW REWDLQ FULPLQDO KLVWRUL
contractor to obtain the criminal histories of its covered employees. For more information or to set up an
DDFRXQW D FRQWUDFWRU VKRXOG FRQWDFW WKH 7H[DV 'HSDUW

Definitions:

“ &RYHUHG (PSOR\HHV”: Any employee of a contractor or subcontractor will have continuing duties related to the contracted services and (2) or will have direct contact with students. IDEA Public Schools (“IDEA”) retains the discretion to determine what constitutes direct contact with students.

“ 'LVXIIHQG Criminal History”: Any conviction or other criminal information designated by IDEA, including one or more of the following offenses:

1. A fel

Please complete the information below:

I, the undersigned agent for Vendor, certify that [check one]:

None of the employees of Vendor and any subcontractors are "covered employees" as defined above. If this box is checked, I further certify that Vendor has taken precautions or imposed conditions to ensure that the employees of Vendor and any subcontractor will not become covered employees. Vendor will maintain these precautions or conditions throughout the time the contracted services are provided.

2 U

Some or all of the employees of Vendor and any subcontractor are "covered employees." If this box is checked, I further certify that:

1. Vendor has obtained all required criminal history and/or fingerprinting record information regarding its covered employees through the Texas Department of Public Safety as required by law.
2. If Vendor receives information that a covered employee subsequently has a reported criminal history, Vendor will immediately remove the covered employee from contract duties and notify IDEA within three business days.
3. Upon request, Vendor will provide IDEA with the name and any other requested information regarding covered employees so that IDEA may obtain criminal history record information on the covered employees.
4. If IDEA objects to the assignment of a covered employee on the basis of the covered employee's criminal history record information, Vendor agrees to discontinue using that covered employee to

State of Texas
Health & Human Services Commission

Child Support Certification