



## Request for Proposals (RFP)

#1-RFPTRNSP2022 Buses  
TYPE "C" 72 to 78 Passenger School Buses

Closing Date:  
9:00 AM CST  
Friday, January 28th, 2022

IDEA Public Schools is soliciting a Request for Proposal (RFP) for A/C equipped semi A6 (664) A6 (- Tc 0Tc 20.

Contact:  
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Procurement Analyst  
Jennifer.ornelas@ideapublicschools.org  
956-373-3819

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## PART I - GENERAL INFORMATION AND INSTRUCTIONS

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### 1. Introduction and Purpose

IDEA Public Schools prepares students from underserved communities for success in college and citizenship. We are a growing network of 137 high performing charter schools serving approximately 78,000 students located throughout the Austin, El Paso, Houston, Permian Basin, Rio Grande Valley, San Antonio, Tarrant County in Texas, as well as locations in Louisiana and Florida. IDEA Public Schools is planning to expand to Jacksonville, FL in 2022, Cincinnati, OH in 2022, and Arkansas in 2023. Although IDEA's growth is rapid, it is also well planned and carefully planned. Schools begin with select grade levels and grow as students advance to eventually reach full scale as a PreK-12 campus.

The mission of IDEA Public Schools is College and Career Ready. IDEA serves primarily low-income students in underserved areas of both rural and urban communities. Over 80% of IDEA students are considered low-income and one of every three students is the first in their family to go to college. Since our first graduating class in 2007, 100% of our seniors have been accepted and matriculated to college or university every year for fourteen consecutive years. Thanks to a rigorous path to college that begins in PreK, IDEA students attend selective universities throughout the country, win national awards and scholarships, and complete college at a rate six times the national average for low income students.

Note: Separate contracts will be created for each IDEA region/entity with the successful vendor(s).

### 2. Objectives

Utilizing the Request for Proposals (RFP) method of procurement, IDEA Public Schools is requesting proposals from companies/businesses (Respondents) for delivery of 100 equipped semi-new Type "C" 72 to 78 Passenger School Buses. All buses under contract shall not be more than five (5) years old and shall not have more than fifty thousand odometer miles (55,000) upon arrival to their final destination in Weslaco, Texas or their respective region. The age of vehicles will be determined as of August 01, 2022. New units will be considered for Florida and ( )TJ 0. ercto9/2.



- VII. Submission of a Proposal shall be construed to mean that the Vendor agrees to carry out all conditions set forth in this document. Any proposed variation from the specifications, terms, and conditions shall be clearly identified. Please provide details of any compliance with stated conditions. If no changes are indicated, IDEA shall expect to receive the service(s) exactly as specified.
- VIII. IDEA reserves the right to select any offer it deems the best value, regardless of price.
- IX. IDEA may accept multiple offers for the same services.
- X. IDEAmay increase or decrease the quantity speci(9.mes80xrl0((o)-2.4 m16.7001 Tm4.dP(10

### False/Misleading Statements

Proposals which contain false or misleading statements, or which provide references which do not support an attribute or capability of the proposed system or service, may be rejected. If, in the opinion of IDEA, such information was intended to mislead IDEA in its evaluation of the Proposal and the attribute, condition, or capability as a requirement of the RFP, the Proposal shall be rejected.

### Proposal Signatures

The Proposal must be signed by an individual with proper authority. The signature should indicate the title or position that the individual holds in the partnership (if applicable).

### Selection of Vendor(s)

IDEA may award this RFP to multiple Vendors or to the Vendor IDEA determines, in its sole discretion, provides the best value to IDEA, based upon the evaluation of proposals. Thus, the result will not be determined by price alone but upon the applicable criteria as listed under Evaluation Criteria referenced in this RFP.

A contract or letter agreement for TYPE "C" 72 to 78 Passenger School Buses shall be executed for each entity listed in this solicitation with successful vendor(s) as a result of this process, and the successful vendor(s) agree(s) that fulfillment of the award under this RFP is conditioned on agreement to and compliance with the terms of this RFP and any subsequent written agreement or contract.

### Partnership Responsibilities

IDEA reserves the right to cancel service(s) due to unacceptable price variances. Advance notice/notification is expected (from awarded vendor) when a large market price (increase) occurs for a particular item. This will allow IDEA an opportunity to search and approve a substitute item services of equal or greater quality.

All pricing and any award under this RFP shall be good for IDEA and any other entities going through IDEA.

- a. Prices may be decreased at any time after award through written contract amendment. If prices are affected by statute, regulation, administrative or judicial order, vendors may not include additional costs in billing to the order. Vendors must first provide IDEA written justification for any increase and IDEA must decide of applicability of the increase to the contract. In the event a vendor offers to provide a decrease in rates to its customers or potential customers for the same services provided for IDEA pursuant to its contract, the vendor must provide the same decrease in rates for IDEA. It is recommended that the vendor provide said rate decreases voluntarily. If IDEA learns of a decrease in rates and the decreased rate from the date of said decrease or the vendor's contract will be subject to cancellation at the discretion of IDEA. Any charges not proposed but required to make this services viable will be considered a hidden cost and will be provided by the vendor at no additional cost to IDEA for the term of the contract.

### Contract Period

The agreement(s) resulting from this solicitation will be in effect at a date established by mutual consent of IDEA Public Schools and selected partner(s).

## Administrative Procedure for Bidder Complaints

Members of the public having complaints regarding IDEA's purchasing procedures or operations may present their complaints or concerns to IDEA by writing to the following address:

IDEA Public Schools  
Attn. Purchasing Department

## PART II SCOPE OF WORK AND PERFORMANCE REQUIREMENTS

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IDEA is requesting the following buses for: TEXAS, LOUISIANA, FLORIDA AND OHIO

1. Successful vendor(s) agree to execute multiple contracts and provide separate invoices related to each contracted entity
2. The specifications that follow are minimum basic requirements
3. The factory name and location shall be submitted with the bid. Any installation of equipment that is not to be performed at the vendor site/location shall be listed with location and vendor performing installation.
4. The district intends to purchase the types and quantities of buses listed in the RFP. The actual number purchased of any size bus may be adjusted up or down according to the district's needs and funding.
5. All engines shall have the most current EPA Emissions Standards at the time of bid for the buses.
6. Periodic inspections by IDEA staff may be made to assure the buses are in accordance with Federal, State, and IDEA standards and good manufacturing principles. The district will incur the costs of the inspections and may bring in outside inspectors such as Certified Welding Inspectors and Mechanics. There shall be one inspection of each bus prior to full delivery of all buses. IDEA shall inspect these buses at the vendor location. This is to help insure a faster delivery and fewer problems with buses meeting IDEA specifications.
7. Vehicles bid shall meet all FMVSS requirements and current state of Texas standards for school buses as published in the latest version by the Texas Education Agency and Department of Public Safety of the State of Texas or whichever state the vehicle is being requested (see page 6 of the RFP). Example: 12 vehicles are being requested from Ohio, therefore all 12 must comply with Ohio specs.
8. The vendor shall supply one black spare rim for each bus purchased.
9. Floor diagrams must be included in the submittals.
10. IDEA Public Schools shall have the right to perform warranty repairs at their location and be reimbursed at full vendor's rate for approved equal parts and labor. Proposer shall state their reimbursement labor rate per hour in their response.
11. General warranties are to include but will not be limited to
  - a. Warranty shall be 3 year/50,000 miles (starting from delivery date) of power train to include all internal engine parts, fuel system, computer software, hardware, programming, emissions controls/hardware and engine driven accessories (excluding Air Conditioning compressors), transmission, drive components, front & rear axle components (except consumable brake parts).
  - b. Starter and alternator shall have a 1 year warranty.
12. Vendor must submit a contingency plan if vehicles cannot be delivered by the requested date of the RFP. An uncontrollable ( d)1d.3 (n Td [(o)18.3 (nt)9.6n)-7.3 (tun(e)5.9)9.7 (hu)16.3 (4.4 (a))16.e4 (1))





33. All buses must come with tinted windows. Maximum tinting shall be furnished ~~with~~ ~~to~~ ~~conditioned~~ buses. All tinting shall conform to Texas Administrative Code Title 37, Part 1, Chapter 23, Subchapter C, Rule 23.42.
34. A/C Requirements. School buses should be capable of lowering the inside temperature from 110° F maximum (100° F minimum) and a ~~humidity~~ rating no less than fifty (50) percent to a comfort range of 30° F cooler than the outside ambient temperature plus or minus 3° F in thirty (30) minutes or less with all the doors and windows closed and the main engine operating at three fourths (3/4) of maximum rated RPM, tested in a controlled facility environment. Measurements will be taken four (4) feet above the floor along the aisle at the following locations:
- a. Driver's seat
  - b. In the center or midpoint of the bus
  - c. Over the rear drive axle
  - d. None can be in the direct path of the air exiting the evaporator
35. All buses must come equipped with an onboard camera system (4 cameras): Current IDEA fleet has Safety Vision, see Attachment Q

NOTE:

IDEA Public Schools  
Attn. Purchasing Department  
2115 West Pike Blvd  
Weslaco, TX 78596  
956-377-8000

Required Forms (Certifications and Representations)

Vendor shall execute the following required forms (located at the end of this solicitation) and return the signed originals with the proposal

Additional Documentation

Additional pages may be included within the Proposal response but must be included within the

Public Record All Proposals become the property of IDEA. Vendor acknowledges that IDEA is a public school subject to requests for information under the Texas Public Information Act ("TPIA"), Chapter 552, Texas Government Code. Under the TPIA, there are exceptions to records disclosure which include, but are not limited to, information confidential by law and certain commercial information and trade secrets. The Texas Attorney General's office makes the final determination whether or not requested information is to be disclosed on a case-by-case basis after reviewing the materials and assertions against disclosure. If proprietary information is requested, the TPIA requires IDEA provide written notice to the party whose proprietary information may be subject to the request and that party may also submit information to the Texas Attorney General to establish that disclosure of the information would cause substantial competitive harm.

Rejection/Award IDEA reserves the right to reject and/or all submittals, to award contracts as may appear advantageous to IDEA, and to waive all formalities in the procurement process.

: 1/17/16

opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to any IDEA representative in connection with the proposals submitted.

**Gratuities** IDEA may, by written notice to Vendor, cancel any service agreement without liability to IDEA if it is determined by IDEA that gratuities, in the form of entertainment, gifts, or otherwise, were offered or given by Vendor, or any agent or representative of Vendor, to any officer or employee of IDEA with a view toward securing a contract or securing favorable treatment with respect to the awarding or amending, or the making of any determination with respect to the performing of such a contract. In the event this contract is cancelled by IDEA pursuant to this provision, IDEA shall be entitled, in addition to any other rights and remedies, to recover or withhold the amount of the cost incurred by Vendor in providing such gratuities.

**Payment Terms** Unless a prompt payment discount with a payment term of at least 10 days is offered and accepted by IDEA, payment terms shall be Net 60 days from date of acceptance or receipt of properly prepared and submitted invoice, whichever is later. Vendor must have the ability to execute multiple contracts and provide invoices related to each contracted entity.

**Independent Contractor.** Nothing herein shall be construed as creating the relationship of employer or employee between IDEA and the Contractor or between IDEA and the Contractor's employees. IDEA shall not be subject to any obligations or liabilities of the Contractor or the Contractor's employees incurred in the performance of the contract unless otherwise herein authorized. Neither the Contractor nor its employee shall be entitled to any of the benefits established for IDEA employees, nor be covered by IDEA's Workers' Compensation Program.

**Fund Availability**



FORDAMAGES,WAIVERS



Excluded from Federal Procurement or Non

4. Attachment D – Proof of Insurance or Bonding
5. Attachment E – Certification Regarding Drug-Free Workplace
6. Attachment F – IDE A Conflict of Interest Form
7. Attachment G – Conflict of Interest Form CIQ
8. Attachment H – Equal Opportunity and Nondiscrimination
9. Attachment I – Bidder Certification Form
10. Attachment J – Certification Regarding Lobbying
11. Attachment K – Debarment or Suspension Certificate
12. Attachment L – Contract Provisions for Contracts Involving Federal Funds
13. Attachment M – Criminal History Certification
14. Attachment N – Reference Sheet
15. Attachment O – Proposed Pricing
16. Attachment P – W-9 Form
17. Attachment Q Bus Camera Specs

AttachmentA – Title Page

A Proposal Submitted in Response to

IDEA

Request for Proposals  
#1-RFP-TRNSP-2022 Buses

TYPE "C" 72 to 78 Passenger School Buses

Submitted By:

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(Full Legal Name of

Vendor) On:

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(Date of Submission)

AttachmentB–VendorInformation

EnterVendor’s nameandaddress below.

1. VendorName:\_\_\_\_\_

2. StreetAddress:\_\_\_\_\_

3. City,State,and Zip Code:\_\_\_\_\_

AdditionalRequirements:

Proposamustincludenameof eachpersonwith at least25%ownershipof Vendor.

Name:\_\_\_\_\_

Name:\_\_\_\_\_

Name:\_\_\_\_\_

Name:\_\_\_\_\_

AttachmentC–VendorCertification

I, the undersigned, submit this Proposal and have read the specifications, which are a part of this RFP. My signature also certifies that I am authorized to submit this Proposal, sign as a representative for Vendor, and carry out the services specified in this RFP.

Signature of Authorized Agent: \_\_\_\_\_

Printed Name and Title of Agent: \_\_\_\_\_

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address (if applicable): \_\_\_\_\_

Web Site Address (if applicable): \_\_\_\_\_

## Attachment D – Proof of Insurance or Bonding

Please provide proof of insurance or bonding.

## Attachment E-Certification Regarding Drug-Free Workplace

This certification is required by the Federal Regulations Implementing Sections 5151-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85, 668 and 682), Department of Health and Human Services (42 CFR Part 76).

The phone number is (570) 326-1111. The fax number is (570) 326-1111. The email address is (570) 326-1111. The website is (570) 326-1111. The address is (570) 326-1111. The city is (570) 326-1111. The state is (570) 326-1111. The zip code is (570) 326-1111.

Attachment F – IDEA Conflict of Interest Form

By signature of this Proposal, Vendor covenants and affirms that:

- x No manager, employee or paid consultant of Vendor is a member of the IDEA Board of Directors or an employee of IDEA.
- x No manager or paid consultant of Vendor is married to a member of the IDEA Board of Directors, IDEA's Chief Executive officer or an employee of IDEA.
- x No member of the IDEA Board of Directors, IDEA's Chief Executive Officer, or employee of IDEA is



## AttachmentG– Conflict of Interest Form CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001 with a local governmental entity and the vendor meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a) Local Government Code. A vendor commits an offense if a vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

Respondent must file the Conflict of Interest Form CIQ and submit with their proposal.

The Conflict of Interest Form CIQ can be found at the following link:

<https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf>

AttachmentH– EqualOpportunityandNondiscent

Staff at all levels is responsible for active program support and personal leadership in establishing, maintaining and carrying out an effective equal employment opportunity program.

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Vendor Name

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Signature of Authorized Representative

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Date

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Printed Name and Title of Authorized Representative

AttachmentI – BidderCertificationForm



AttachmentK– Debarment or Suspension Certificate

IDEA is prohibited from contracting with or making sub-awards under covered transactions that are suspended or debarred or whose owners/members/principals and certain employees are suspended or debarred. Vendor must certify that it and its owners/members/principals are not suspended or debarred under federal law.

By submitting signing contract and this certificate, Vendor certifies that no suspension or debarment is in place which would otherwise preclude Vendor or its Owner/Members/Principals or employees from receiving a federally funded contract under applicable federal regulations and federal OMB Circulars.

Vendor Name

OMB

Attachment L – Contract Provisions for Contracts Involving Federal Funds

With respect to the use of federal funds for the procurement of goods and services, 2 CFR

assupplementedby Department of Labor regulations (29 CFR 5). Under 40 U.S.C 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

6. Rights to Inventions Made Under a Contractor Agreement If the Federal award meets 0 Tc 0 R 0 T.009 T



with obtaining any Federal award. Such disclosures are forwarded to tier.

## 11. Procurement

Attachment M – Criminal History Review of Contractor Employees

Texas Education Code § 22.0834 requires entities that contract with school districts to provide services to obtain named based criminal history and/or fingerprinting record information regarding “covered employees.”

CRIMINAL HISTORY REVIEW OF CONTRACTOR EMPLOYEES

Please complete the information below:

I, the undersigned agent for <<Contractor Name>> (“Contractor”), certify that [check one]:

None of the employees of Contractor and any subcontractors are “covered employees” as defined above. If this box is checked, I further

AttachmentN – Reference Sheet

Please list a minimum of three references of agencies (governments, charter schools or ISDs) that have used your services. We would prefer some of the references to be new customers in the last year, and Texas agencies are preferred:

1.

COMPANY NAME OR CONTACT PERSON

STREET ADDRESS

CITY

STATE

ZIP

CONTACT PERSON

TELEPHONE NUMBER

PRODUCTS / SERVICES

(WI)-1.w TJ 0 Tc 0 Tw (8tE005 Tc

3.

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COMPANY NAME OR CONTACT PERSON

---

STREET ADDRESS

CITY

STATE

ZIP

---

CONTACT PERSON

TELEPHONE NUMBER

---

PRODUCTS/SERVICES

---

DESCRIBE IN DOCUMENT YOUR INVOLVEMENT WITH OTHER COMMUNITIES IN SIMILAR TYPE OF WORK

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## AttachmentO–Proposed Pricing

Respondent shall provide pricing / price schedule referencing: “ATTACHMENT “O” in their submitted proposal.”



## AttachmentQ – Bus Camera System Specs

SafetyVision  
6100W.  
Sam



ENDOFIDEAPUBLICSCHOOL&FP