IDEA PUBLIC SCHOOLS

CHARTER TRANSPORTATION REQUEST FOR PROPOSAL RFP#20-RFP-TRN

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Proposals will be received at the

NOTICE TO OFFERORS

GENERAL CONDITIONS

ACCEPTANCE

Acceptance of an offeror's offer for supply/service agreements will be by a letter of acceptance via email followed by purchase orders. The letter of acceptance or purchase order citing the RFP consummates the contract, which consists of the RFP, the vendor's offer, and the signed letter of acceptance. Subsequent purchase orders may be issued as

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MISCELLANEOUS

Successful bidder(s) agrees to extend prices to all entities that have entered into or will enter into joint purchasing inter-local cooperation agreements with IDEA Public Schools. As such, IDEA has executed an inter-local agreement with certain other governmental entities authorizing participation in a cooperative purchasing program. The successful vendor may be asked to provide product/services, based upon the bid price, to any other participant in the forum.

IDEA operates on a fiscal year that ends on June 30th. State law mandates that charter schools may not commit funds beyond a fiscal year; this bid is subject to cancellation if funds for this commodity are not approved in the next fiscal year.

PAYMENT TERMS & CONDITIONS

All bids shall specify terms and conditions of payment, which will be considered as part of, but not control, the award of bid. IDEA review, inspection, and processing procedures ordinarily require 30 days after receipt of invoice, materials or service. Bids which call for payment before 30 days from receipt of invoice, or cash discounts given on such payment, will be considered only if in the opinion of the (TITLES, e.g., Purchasing Coordinator, Business Services Director, Transportation Finance & Procurement Manager) the review, inspection and processing procedures can be completed as to the specific purchases within the specified time.

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SPECIFICATIONS

1. General. The following instructions by IDEA Public Schools are intended to afford offerors an equal opportunity to participate in the contract.

    1.1 Before submitting an offer to this solicitation, offerors shall familiarize themselves with all parts of this solicitation because these parts become a part of any resulting ( )-0.6

for the duration of this contract. In some cases, IDEA may be required to be named as an additional insured on the vendor's insurance coverage. If IDEA Public Schools is to be named as an additional insured on the vendor's insurance coverage, the certificate indicating this should be provided within 10 calendar days from date of award. If IDEA requires a certificate of insurance, the bid/proposal number and title should be noted in the "Description of Operations/Locations/Vehicles/Special Items" block of the certificate and the "Certificate Holder" block of the certificate should read, "IDEA Public Schools, 2115 W. Pike Blvd., Weslaco, Texas 78596."

9.1 Workers' Compensation: (For Charter Bus Service/Drivers) Successful offeror must maintain workers' compensation coverage for employees as required by all applicable Federal, State, Maritime, and local laws including Employer's Liability with a limit of at least $500,000.

9.1.1 Comprehensive General Liability:	General Aggregate	$1,000,000
	Products - Comp / or Agg	300,000
Commercial General Liability	Personal & Adv. Injury	300,000
Claims Made Occur	Each Occurrence	300,000
Owner's Contractor's Protection	Fire Damage (Any one Fire)	50,000
	Med. Expense (Any one person)	5,000

9.1.2 Property DarQs7e0 0 10.0452.7 4 ET EMC(l)0.5 (&)-1.7 ( )5.5 (A)- 0 e74.9 (iTm ( )Tj -6(452.436 (Der)-2.2 26

collection expenses, and attorneys' fees incurred, which arise by reason of the acts or omissions of offeror, its agents or employees in the performance of its obligations under this contract. This clause shall survive termination of this contract.

11. Assignment of Overcharge Claims. Successful offeror shall assign to IDEA any and all claims for overcharges associated with this contract which arise under the antitrust laws of the United States, 15 USCA, Section 1 et seq., and which arise under the antitrust laws of the State of Texas, Tex. Bus. & Com. Code, Section 15.01 et seq.

12. Right to Investigate. IDEA may make such investigation as it deems necessary to determine the ability of a potential vendor to provide satisfactory performance in accordance with specifications, and the vendor shall furnish to IDEA all such information and data for this purpose as IDEA may request. IDEA Public Schools maintains the right to conduct a criminal background investigation of all operators hired by the vendor involve3[vi sven

2.1 The contract may be extended in additional one-year periods up to a maximum of three years (i.e., two one-year extensions) by negotiation, with mutual consent. Price increase will not exceed the CPI (Consumer Price Index) for the Cameron, Hidalgo, Starr, Bexar, El Paso, Tarrant and Travis Counties, Texas area for that year end. To exercise each option to renew, IDEA must give written notice, to the vendor, of its election to renew within 30 days of the expiration of the agreement.

2.2 Services will be noted on IDEA purchase orders describing date and description of desired service or quantity.

FORM A

REFERENCES

Please list a minimum of 5 REFERENCES

FORM E – CONTINUED

Vendor is responsible for the performance of the persons, employees and/or subcontractors Vendor assigns to provide services for IDEA Public Schools pursuant to this bid/RFP on any and all IDEA campuses or facilities. Vendor will not assign individuals to provide services at an IDEA campus or facility who have a history of violent, unacceptable, or grossly negligent behavior or who have a felony conviction, without the prior written consent of IDEA Public Schools.

FORM F

RESIDENT/NONRESIDENT BIDDER'S CERTIFICATION

Texas Government Code Chapter 2252 relates to bids by nonresident contractors. The pertinent portions of the Act are as follows:

Section 2252.001(3)

"Nonresident bidder" means a bidder who is not a resident.

Section 2252.001(4)

"Resident bidder" means a bidder whose principal place of business is in this state, including a contractor whose ultimate parent company or majority owner has its pr01 Tc 0.001 Tw 0.1s Td [(r)0.7 (e) (d)-3.002

FORM H

CONFLICT OF INTEREST QUESTIONNAIRE

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code went into effect which requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the Business Office of IDEAPublic Schools [illegible]

CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ

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FORM J

FORM K

Vehicle Operator Screening Information

Please list below the agency/company that performs the criminal background checks for your company's vehicle operators:

Agency name: _____ Phone # _____

Agency Address: _____

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_____

Are these background checks maintained in the employment files? _____

_____

_____

FORM L

Charter Bus Service Capacity and Pricing

Please list below the storage capacity of vehicles:

Bus Capacity	Location of Storage	Amount of Storage

SUBMITTALS

Submittal 1: Implementation Plan

Respondent shall detail its implementation plan and specific timelines to be followed, including a transition plan if selected Proposer is different than the current provider.

Please provide a plan and schedule for implementation, should your firm be selected as the successful proposer. It is expected that your organization's leaders be present during any initial implementation phase within IDEA Public Schools and be able to meet monthly with IDEA's executive administration at least for the first six months of implementation. Your schedule and plan should address:

- Inspection of vehicles, facility, and equipment;
- Acquisition of required vehicles;
- Occupation of terminal facility;
- Recruitment/relocation, if necessary, of management and supervisory personnel;
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Submittal 4: Maintenance Program

Respondent shall provide a description of its proposed vehicle maintenance program and how it will be administered. The maintenance program shall include the description of the maintenance schedule.

A. Do you have a formal, scheduled preventive maintenance program for vehicle fleets which your firm manages? Yes_____ No____
   a. Please provide samples of any checklists you use for each type of preventive maintenance program and please describe below your methods of ensuring that each vehicle actually receives preventive maintenance within the scheduled interval.
B. Do you require any daily regular written reports from your drivers on the condition of their vehicles? Yes____ No____
   a. Briefly describe and provide a sam-0.0016[8 (e)-2.

A. How/where does your firm recruit drivers?
B. What methods do you use to screen and select drivers from among the applicants?
   a. What information do you use and how do you gather it?
   b. What criteria or standards do you use and for what reasons might you reject an applicant?
   c. Do you require all terminal employees to be drug tested? Yes_____ No ____
C. Do you check driver applicant references? Yes____ No _____
D. Do you use any objective qualification and driver testing procedures? If so, briefly describe the procedures or provide samples of your testing material.
E. What percentage of driver applicants eventually begin your training program?____%
F. What percentage of your driver applicants are hired directly as certified school bus drivers?____%
G. Are the Department of Public Safety driving records of all your applicant drivers evaluated during the selection process? Yes No
   a. How does your company propose to handle criminal record checks?
H. What is the current rate of annual turnover among drivers your firm employs?____%
I. Do you have driver training programs as a part of your current operational procedures?
   a. Original (for persons with no school bus driving experience): Yes

M. Describe your current or proposed driver motivation and discipline programs. How do the programs consider, if at all: Safety, Absences, Tardiness, On Time Route Performance, Unrestricted License, Tenure on the Job, and Complaints (those which can be verified and are deemed serious)?

   a. Do your motivation and discipline programs offer progressive rewards and penalties? Yes

Site evaluation criteria, not listed in any order of weight or priority, are as follows:

- Personnel
- Overall Appearance of Facility
- Fleet Quality
- Record-keeping

By submitting a proposal, each Proposer agrees to make selected facilities and facility's personnel available to IDEA's evaluation upon reasonable notice.

CHILD SUPPORT CERTIFICATION

Family Code, Section 231.006, Ineligibility to Receive State Grants or Loans or Receive Payments Over Publicly Funded Contracts, prohibits the payment of state funds under a grant, contract, or loan to

- a person who is more than 30 days delinquent in paying child support, or
- a business entity in which the obligor is a sole proprietor, partner, shareholder, or owner with an ownership interest of at least 25 percent.

Section 231.006 further provides that a person or business entity that is ineligible to receive payments for the reason stated above shall continue to be ineligible to receive payments from the state under a grant, contract, or loan until

- all arrearages have been paid;
- the person is in compliance with a written repayment agreement or court order as to any existing delinquency; or
- the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) as part of a court-supervised effort to improve earnings and child support payments.

Section 231.006 further requires each bid, or application for a contract, grant, or loan to include

- the name and social security number of the individual or sole proprietor and each partner, shareholder, or owner with an ownership interest of at least 25 percent of the business entity submitting the bid or application, and
- the statement in Section 3 below.

Section 231.006 authorizes a public entity to terminate a contract if it determines that the statement required below is inaccurate or false. In the event the statement is determined to be false, the vendor is liable to the public entity for attorney's fees, costs necessary to complete the contract (including the cost of advertising and awarding a second contract), and any other damages provided by law or contract.

In accordance with Section 231.005, the names and

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END OF DOCUMENT.