STUDENT TECHNOLOGY

GETTING STARTED GUIDE

9th-12th WINDOWS DEVICE LOGIN

1. **Turn on your device**

   Press the Power Button on the top right of the keyboard until you see your device begin to light up.

2. **If the student's name does not appear on the device, select**

   Other User to begin logging into your device

3. Enter your Username and Password, then click the arrow
   Username = Student ID#@ideastudent.org
   Password = Unique password created by the student

Go to www.ideapublicschools.org/learningtech for more information and technical support.

Visite a www.ideapublicschools.org/learningtech para más información y apoyo técnico.

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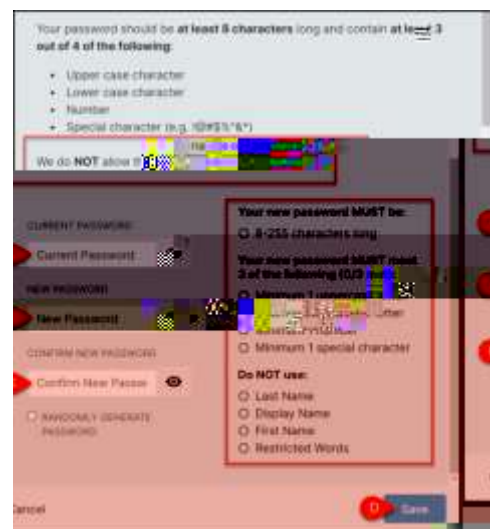Students can reset their password directly from their device. Follow the steps listed below:

Navigate to: https://portal.ideapublicschools.org/

1. Click on **Need help**

2. Select **Forget Password**

3. Enter your username (STUDENTID#) and click on **Next**

4. Enter the appropriate response to your challenge questions.

   (If this is your first time logging in, you will be prompted to set your challenge questions. Follow the on screen instructions to complete this process)

5. Enter your new password using the guidelines shown below
   Type your new password
   Enter your new password again
   Click Next

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